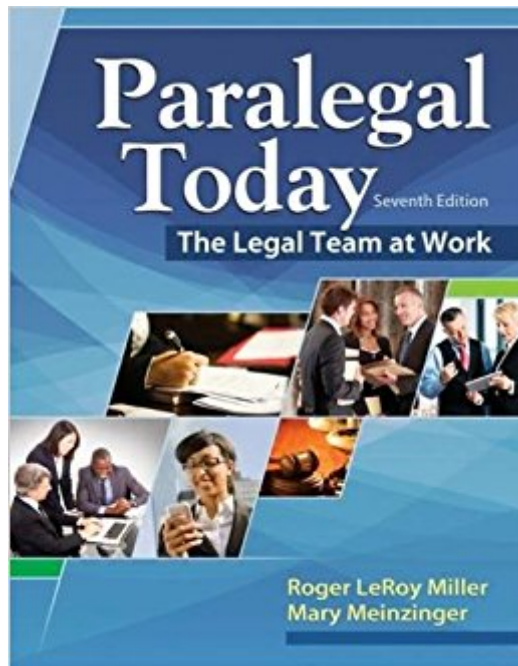




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Paralegal Today: The Legal Team At Work



Synopsis

Succeed in your course and your career as a paralegal with **PARALEGAL TODAY: THE LEGAL TEAM AT WORK**. This updated Seventh Edition shows you how current technology and social media tools are used in practice, while helping you develop an understanding of the laws in our society, the importance of ethical and professional responsibility, and the skills needed to thrive in today's legal landscape. Real-world examples, practical applications, ethical dilemmas, hands-on assignments, and an entire chapter on paralegal careers (with salary information) prepare you to meet the challenges of today's paralegal working landscape.

Book Information

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Customer Reviews

"Depth of coverage. The material is covered thoroughly and in an easy to understand manner. This is a great strength of a textbook used in an introductory course. Topics covered. The text covers almost every conceivable topic that can be taught in an introductory paralegal course. This provides the instructor with options for coverage in a classroom. The assignments. There is a variety of assignments at the end of the chapter. This provides the instructor with multiple opportunities to assess learning and to reinforce the material covered." "Excellent format. The use of additional features, such as technology, ethics, developing skills and practice focus give students a real-life look at the types of tasks that will take place in an actual paralegal position. Significant number of "hands-on" activities. These are so important in training paralegals to be successful in this career field. All of our paralegal programs focus on hands-on assignments throughout the curriculum. New ways to apply legal concepts in an applied learning format significantly enhances this text. Large number of teaching supplements."

Roger LeRoy Miller studied at the University of California at Berkeley and the University of Chicago. He has been on the staff of a number of universities, including the University of Washington, Clemson University, and the University of Miami School of Law, where he taught, among other subjects, intellectual property and entertainment law. He has published in the Insurance Counsel Journal, Defense Research, California Trial Lawyers Journal, Antitrust Bulletin, Wisconsin Law Review, and Connecticut Law Review. He has authored or co-authored numerous leading textbooks, including BUSINESS LAW: TEXT AND CASES, THE LEGAL ENVIRONMENT OF BUSINESS: TEXT AND CASES, BUSINESS LAW TODAY, FUNDAMENTALS OF BUSINESS LAW, and THE LEGAL ENVIRONMENT TODAY. Mary Meinzing is the paralegal program chair at Madonna University. She is highly respected and is an active member of AAFPE.

I thought that this book was very informative. It introduced us, me and my classmates, to many aspects of law, not just the duties of a paralegal. The textbook covers guidelines for practicing legal assistants, branches of the state and federal court systems, how to read and write citations, which publications and websites paralegals need to use when employed in the field, a glossary, helpful hints provided by legal scholars and attorneys, the full US Constitution (including the amendments), diagrams, sample documents, and much more. "Paralegal Today" even included a 38 page SKILL PREP index, offering students suggestions about studying. I recommend this book for anyone whether you are pursuing a degree or certificate.

Great text book, very informative and gives a great overview of the law, court systems and procedures. This text book was used in my LEGL 1001 Introduction to paralegal studies and ethics course. A great book for every American to read if they want to have a better understanding of what the legal system and law office is about. The book also contains in the Appendix copies of NALA and NFPA code of ethics, and the U.S. Constitution. This is a book that you could keep throughout your legal studies, or trade / sell back too. This review was posted with four classes left in the course.

I recently enrolled in a ABA approved Paralegal Certification program at a local university, and we were required to buy this book for a class. I was a little taken aback at the price first, but it is not as bad as some of the books I had to buy when I was an undergraduate majoring in Political Science (and our books were never as expensive as medical or science majors!) But I think this book is

worth the price. The book is very easy to read and well organized into meaningful sections. One thing I noticed about this book in comparison to most other text books is that it gives you examples of tasks, salaries, and opinions of actual paralegals. Along with supplying you with knowledge of the law and court systems, the book tells you how to market yourself as a paralegal, how to negotiate salary and advance yourself even after you've certified as a paralegal/legal assistant. I found that to be a very refreshing aspect. Also, important definitions are clearly displayed in the margins, outlines are given for each chapter and test your knowledge questions are also available at the end of each chapter. The book also comes with a CD-ROM to further supplement the reading. All in all the book seems very relevant to today's paralegal professional and useful probably even after I finish classes and have begun work as a paralegal. My one minor complaint is that sometimes the writer(s) feel the need to give generic examples or long explanations for concepts that are easily understood. I'm not an educator, but I think this book is pretty excellent!

This is a great book. I've used another legal book by the same author and he does a wonderful job making difficult concepts easy to understand.

I rented this book for my Intro to Paralegal Studies class. I ended up purchasing a copy for myself because we weren't able to finish. I found the information invaluable for a strong foundation in paralegal studies.

I rented this book through my kindle. It was perfect for my class. I didn't have to carry around a heavy book and had all the information at my fingertips. The content of the book itself was a good overview of the paralegal field. I would recommend it to anyone who is interested in paralegal studies.

Awesome for first time students

I enjoy the format of the book a great deal. It offers a nice overview of the subject, with enough detail to give you a basic education on the topics covered. It suggests web sites to explore, which have been enjoyable and informative to browse. Also, it has a visually appealing layout. It comes with a CD that has flash cards and quizzes, which I use, but I also use the free resources on the publishers web site for tougher quiz questions. I find studying a lot of fun with all these options. I would like to see some pronunciations for the Latin legal terms though.

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